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## TAX INCREMENT REINVESTMENT ZONE No. 5 BOARD MEETING MINUTES 10TH FLOOR CONFERENCE ROOM September 11, 2008 7:30 A.M.

### Board Members in attendance:

Veronica Escobar  
Hector Gutierrez  
Bill Hooten  
Marc Bernat  
Bonnie S.Y. Escobar  
George Reynoso  
Mike Murguia  
Jim Phillips  
Jesse Alvarez

### Board Members absent:

Pauline Dow (Excused)  
Rebecca Friesenhahn (Excused)  
Art Fierro  
Keith Mahar

### Staff Members present:

Kathy Dodson  
Verónica Rosales-Soto  
Victor Venegas  
Marie Taylor  
Renee Marquez  
Rick Madrid  
Luci Ponticelli  
Pat Aduato  
Jane Shang

## MINUTES

1. Call to order and establishment of a quorum Veronica Escobar  
The Tax Increment Reinvestment Zone No. 5 Board met at the above place and date. Meeting was officially called to order at 7:43 a.m. by Veronica Escobar and a quorum established.
2. Discussion & Action Veronica Escobar  
Nominations for Chair and Vice-Chair  
Election of Chair and Vice-Chair  
Motion by Hector Gutierrez to keep the current Chair and Vice-Chair, seconded by Jim Phillips, and unanimously approved.
3. Discussion & Action Chair  
Approving the meeting minutes for August 14, 2008.  
Motion by Marc Bernat to approve, amended by Hector Gutierrez, seconded by Jim Phillips and unanimously approved.
4. Discussion & Action Chair  
A. Rules of Order (By-laws) annual review and approval  
Staff recommended that an established quorum go from 8 (eight) to less and suggested that six (6) be established as the new quorum number. Discussion

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about consulting the by-laws on what the policy is for attendance and absences followed. Motion to table item 4A by Marc Bernat and seconded by George Reynoso and unanimously approved.

### B. Establishing Committees of the Board

A Project Review Committee was created to evaluate projects as they come forward, and the members include Veronica Escobar, Keith Mahar and Hector Gutierrez and Jesse Alvarez. Motion to approve Committee and members by Jesse Alvarez, seconded by Bill Hooten unanimously approved.

### C. Consider meeting schedule for 2009

Board member Hector Gutierrez recommended meeting every other month, it was then opened for discussion. Motion to change meeting schedule for every other month and that the Chair have the authority to call less or more meetings was made by Marc Bernat and seconded by Hector Gutierrez, motion passes unanimously.

### D. TIRZ Board Attendance

There was discussion but no action on this item. Staff was directed to get more information on this item per the by-laws and definitions of consecutive absences and report back at the next meeting.

## 5. Discussion & Action

Bonnie S.Y. Escobar

### Finance Committee Recommendations

#### A. Finalize the budget format as recommended by the

Committee including setting up a line item for bond capacity reserve as a percentage of total TIRZ revenues

Bonnie S.Y. Escobar gave a brief summary of the last TIRZ Finance Committee meeting and on the Committee's recommendations for Board action. It was then open for discussion. On the budget, a recommendation to have the TIRZ revenue be accounted as from the Original TIRZ and the TIRZ addition, to have at least ten percent (10%) of each year's budget be set aside as bonding capacity reserve, to show the projects listed individually by where they are located on the TIRZ, Original vs. Addition. Motion to approve the budget prepared by the Finance Committee with one change was made by Bill Hooten and seconded by Hector Gutierrez, motion passes unanimously.

#### B. Accept the budget timeline as revised by the Committee

Motion to adopt timeline was made by Jesse Alvarez and seconded by Jim Phillips, motion passes unanimously.

#### C. Approve the payment for consultant of \$25,000 in 2008

Motion to approve payment for consultant of \$25,000 was made by Hector Gutierrez and seconded by Jim Phillips, motion passes unanimously.

#### D. Proceed with Annual Report preparation by the Committee

There was no action taken on this item.

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6. Discussion and Action Kathy Dodson
- A. Phase II – Implementation Plan Funding Payment from TIRZ No. 5 Fund as approved by City Council  
This item was discussed along with items 5A- 5D.
- B. Reconsideration of Recommendation to City Council on TIRZ Funding Request to continue the City/DMD Façade Grant Program - \$50,000  
Motion to reconsider the continuation of the \$50,000 façade program was made by Hector Gutierrez and seconded by George Reynoso, the motion passed unanimously. Motion to recommend to Council that \$50,000 of TIRZ funds be used to fund the façade program was made by Hector Gutierrez and seconded by George Reynoso, the motion failed (5-4) with Marc Bernat, Veronica Escobar, Bill Hooten, Mike Murguia and Jim Phillips opposed and Jesse Alvarez, Hector Gutierrez, Bonnie S.Y. Escobar and George Reynoso in favor.
7. Presentation Jane Shang,  
Deputy City Manager  
Downtown Transit Transfer Facility  
Staff introduced the deputy city manager of mobility Jane Shang. She then gave a presentation of the different locations of the next proposed sun metro transfer locations would be.
8. Staff Update and Reports Kathy Dodson
- A. Downtown Plan Outreach Presentation  
Kathy Dodson, Economic Development Director, gave a Downtown presentation, giving an overview of the outreach plan.
9. Adjournment  
Meeting was adjourned at 8:50 a.m. after the loss of a quorum.

Adjournment

Approved:

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Recording Secretary