



EMPOWERMENT ZONE ADVISORY BOARD

City of El Paso – Community and Human Development Department – Empowerment Zone Grant (EZ)

BOARD MEETING MINUTES
CHIHUAHUITA RECREATION CENTER, 439 CHARLES ST.
EL PASO, TEXAS
JANUARY 7, 2009
5:30 p.m.

The Empowerment Zone Advisory Board met in regular session at the above place and date. Meeting was called to order at 5:46 p.m. Sally J. Andrade was present and presiding.

The following Advisory Board members answered roll call:

- Sally J. Andrade (Vice-Chair),
- Soledad Muñiz,
- Daniel Ortiz,
- Norma Tena,
- Edith Zuvanich

Late arrival:

Carlos Veloz at 5:51 p.m. during establishment of quorum

Absent:

- Trinidad Acevedo,
- Park Kerr,
- Han C. Park

Staff present:

- Bill Lilly (Community and Human Development Director),
- Isela Robison (Empowerment Zone Grant Coordinator),
- Priscilla Arellano (Recording Secretary)

The following members of the public commented:

- Guillermo Glenn

1. Advisory Board Members' Introductions

Existing Advisory Board welcomed Carlos Veloz to the Board. Each Board member introduced themselves.

2. Approval of December 3, 2008 Minutes

Motion made by Daniel Ortiz, seconded by Soledad Muniz, and unanimously carried to **APPROVE** minutes once amended.

AYES: Sally J. Andrade, Soledad Muñiz, Daniel Ortiz, Carlos Veloz, Norma Tena, Edith Zuvanich

NAYS: None

ABSENT: Trinidad Acevedo, Park Kerr, Han C. Park

3. Public Comments on Agenda Items

Guillermo Glenn commented on the following:

- Updated the Advisory Board with the unemployment situation within the Empowerment Zone regarding skilled women over the age of 35-40, with limited English
- Asked for clarification on the status of the 2008 Strategic Plan submitted to HUD. Edith Zuvanich referred Mr. Glenn to Bill Lilly's discussion.
- Informed the Advisory Board of a Community Meeting being held on January 14, 2009 at Beall Elementary.

Sally J. Andrade thanked Mr. Glenn for his comments and requested for each Advisory Board member to speak to their City Council Representative.

4. Nomination and Election of 2009 Chairperson and Vice-Chairperson

Motion made by Edith Zuvanich, seconded by Carlos Veloz, and unanimously carried to **APPROVE** nomination of Sally J. Andrade as Chairperson.

AYES: Sally J. Andrade, Soledad Muñiz, Daniel Ortiz, Carlos Veloz, Norma Tena, Edith Zuvanich

NAYS: None

ABSENT: Trinidad Acevedo, Park Kerr, Han C. Park

Motion made by Soledad Muniz, seconded by Daniel Ortiz, and unanimously carried to **APPROVE** nomination of Edith Zuvanich as Vice-Chairperson.

AYES: Sally J. Andrade, Soledad Muñiz, Daniel Ortiz, Carlos Veloz, Norma Tena, Edith Zuvanich

NAYS: None

ABSENT: Trinidad Acevedo, Park Kerr, Han C. Park

5. Presentation and Action of 2008-2009 Empowerment Zone Grant Administration Budget

City Staff requested postponing the item for the next meeting. Advisory Board requested City Staff to provide staff breakdown as part of Budget backup. They are also requesting a list of expected application criteria upon HUD-approval of the submitted 2008 Strategic Plan.

6. Update: Pending 2008 Strategic Plan

Bill Lilly gave an update on the Strategic Plan that was submitted to HUD. After speaking with HUD, Mr. Lilly anticipates a response within the next two weeks.

7. Set Next Meeting

Next meeting scheduled for Tuesday, February 10, 2009 at 6:00 p.m.

8. Adjournment

Motion made by Carlos Veloz, seconded by Edith Zuvanich, and unanimously carried to adjourn meeting at 6:30 p.m.