



EMPOWERMENT ZONE ADVISORY BOARD

City of El Paso – Community and Human Development Department – Empowerment Zone Grant (EZ)

BOARD MEETING MINUTES
KENNEDY ESTATES COMPLEX, 400 S. ZARAGOSA RD, COMMUNITY ROOM
EL PASO, TEXAS
FEBRUARY 10, 2009
6:00 p.m.

The Empowerment Zone Advisory Board met in regular session at the above place and date. Meeting was called to order at 6:06 p.m. Sally J. Andrade was present and presiding.

The following Advisory Board members answered roll call:

Sally J. Andrade (Chair),
Daniel Ortiz,
Norma Tena,
Carlos Veloz,
Edith Zuvanich (Vice-Chair)

Absent:

Trinidad Acevedo,
Park Kerr,
Soledad Muniz,
Han C. Park

Staff present:

Bill Lilly (Community and Human Development Director),
Isela Robison (Empowerment Zone Grant Coordinator),
Priscilla Arellano (Recording Secretary)

The following members of the public commented:

Guillermo Glenn

1. Advisory Board Members' Introductions

Each Board member introduced themselves.

2. Approval of January 7, 2009 Minutes

Motion made by Edith Zuvanich, seconded by Daniel Ortiz, and unanimously carried to **APPROVE** minutes.

AYES: Sally J. Andrade, Daniel Ortiz, Carlos Veloz, Norma Tena, Edith Zuvanich

NAYS: None

ABSENT: Trinidad Acevedo, Park Kerr, Soledad Muniz, Han C. Park

3. Public Comments on Agenda Items

Guillermo Glenn commented on the update Mr. Lilly discussed regarding HUD approval of the submitted 2008 Strategic Plan. Mr. Glenn requested for the Advisory Board to write a letter to the Mayor and City Council describing the situation discussed.

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4. Presentation and Action of 2008-2009 Empowerment Zone Grant Administration Budget

Bill Lilly gave an update on the pending HUD approval of the submitted 2008 Strategic Plan. Isela Robison presented the FY 2008-2009 Administrative Budget to the Advisory Board. City staff answered questions on the proposed expenditures. Upon Advisory Board approval, recommendation will be presented to City Council.

Motion made by Edith Zuvanich, seconded by Norma Tena, and unanimously carried to **APPROVE** recommendation to City Council to approve the 2008-2009 Empowerment Zone Grant Administration Budget as presented.

AYES: Sally J. Andrade, Daniel Ortiz, Carlos Veloz, Norma Tena, Edith Zuvanich
NAYS: None
ABSENT: Trinidad Acevedo, Park Kerr, Soledad Muniz, Han C. Park

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5. Presentation – Anticipated Request for Proposal Process: General Guidelines

Ms. Robison presented general guidelines of the Request for Proposal process. She offered a short explanation about the purpose, funding categories, eligibility, process, and an anticipated timeline. Advisory Board requested for this presentation be presented to agencies and next Advisory Board meeting.

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6. Set Next Meeting

Next meeting scheduled for Wednesday, March 11, 2009 at 5:30 p.m.

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7. Adjournment

Motion made by Daniel Ortiz, seconded by Carlos Veloz, and unanimously carried to adjourn meeting at 7:09 p.m.
