



EMPOWERMENT ZONE ADVISORY BOARD

City of El Paso – Community and Human Development Department – Empowerment Zone Grant (EZ)

BOARD MEETING MINUTES
CITY HALL, 2 CIVIC CENTER PLAZA, 8TH FLOOR CONFERENCE ROOM
EL PASO, TEXAS
FEBRUARY 24, 2010
5:30 p.m.

The Empowerment Zone Advisory Board met in regular session at the above place and date. Meeting was called to order at 5:40 p.m. Edith Zuvanich was present and presiding.

The following Advisory Board members answered roll call:

Sally J. Andrade,
Daniel Ortiz (Vice-Chair),
Leticia Paez,
Norma Tena,
Edith Zuvanich (Chair)

Absent:

Trinidad Acevedo,
Carlos Veloz

Staff present:

Isela Robison (Empowerment Zone Program Coordinator),
Carolyn Yañez (Project Compliance Specialist),
Priscilla Arellano (Recording Secretary)

1. Advisory Board Members' Introductions

Each Board member introduced themselves.

2. Call for General Public Comments

None

3. Approval of December 16, 2009 Minutes

Motion made by Daniel Ortiz, seconded by Norma Tena, and unanimously carried to **APPROVE** minutes.

AYES: Sally J. Andrade, Daniel Ortiz, Norma Tena, Edith Zuvanich
NAYS: None
ABSENT: Trinidad Acevedo, Carlos Veloz

4. Discussion and Action on Staff Updates:

- a. EZ Staff Monthly Report
- b. Empowerment Zone Advisory Board - Vacancies

City staff presented the monthly reports to the Advisory Board. City staff and Advisory Board discussed the performance reports for December and January. There are two vacancies on the Advisory Board. Interested applicants must be an employee of or own a for-profit business.

No action taken on this item.

[Handouts are available through the Community and Human Development Department - Empowerment Zone Division office.]

5. Quarterly Presentations – City of El Paso Economic Development Department

- a. Excel Learning Center – Bilingual Workforce Development ^{G3.C1.P24}
City Staff submitted agency written report for EZAB review.
- b. La Fe Preparatory School – Small Business & Jobs Incubator ^{G3.C2.P14}
City Staff submitted agency written report for EZAB review.
- c. YWCA – Childcare ^{G4.C7.P27}
City Staff submitted agency written report for EZAB review.
- d. El Paso Hispanic Chamber of Commerce – Small Business Technical Assistance ^{G3.C2.P13 (A)}
Presenter: Terri Reed
- e. Project Vida – Small Business Technical Assistance ^{G3.C2.P13 (B)}
Presenter: Claudio Herrera
- f. Greater El Paso Chamber of Commerce – Small Business Technical Assistance ^{G3.C2.P13 (C)}
Presenter: Melodya Salaires

The Small Business Technical Assistance grantees presented their quarterly reports and answered questions from the Advisory Board.

[Handouts are available through the Community and Human Development Department - Empowerment Zone Division office.]

6. Call for Public Comments on Agenda Items

None

7. Scheduling next meeting

The next scheduled meeting is for March 31, 2010 (Location to be determined)

The next Information Fair is scheduled for March 24, 2010 at the Boys & Girls Club, 4625 Delta from 4:30-5:30

8. Adjournment

Motion made by Leticia Paez, seconded by Sally Andrade, and unanimously carried to adjourn meeting at 7:06 p.m.
