



EMPOWERMENT ZONE ADVISORY BOARD

City of El Paso – Community and Human Development Department – Empowerment Zone Grant (EZ)

BOARD MEETING MINUTES
CITY HALL, 2 CIVIC CENTER PLAZA, 4TH FLOOR CONFERENCE ROOM
APRIL 16, 2008
5:30 p.m.

The Empowerment Zone Advisory Board met in regular session at the above place and date. Meeting was called to order at 5:35 p.m. Sally J. Andrade was present and presiding.

The following Advisory Board members answered roll call:

Kwadwo Achampong,
Sally J. Andrade (Vice-Chair),
Park Kerr,
Soledad Muñiz,
Norma Tena,
Edith Zuvanich

Absent:

Trinidad Acevedo (Chair)
Maria Teresa Orozco (unexcused absence)
Han C. Park

Early departure:

Park Kerr, 6:45 p.m.

Staff present:

Bill Lilly (Community and Human Development Director),
Isela Robison (Empowerment Zone Grant Coordinator),
Angélica Murillo (Empowerment Zone Project Compliance Specialist)
Priscilla Arellano (Recording Secretary)

The following members of the public commented:

None

1. Advisory Board Members' Introductions:

Existing Advisory Board welcomed Norma Tena to the Board. Each Board member introduced themselves.

2. Approval of March 11, 2008 Minutes

Motion made by Sally J. Andrade, seconded by Edith Zuvanich, and unanimously carried to **APPROVE** minutes with amendment, including changes made to amendment, presented by Sally J. Andrade.

AYES: Kwadwo Achampong, Sally J. Andrade, Park Kerr, Soledad Muniz, Norma Tena,
Edith Zuvanich

NAYS: None

ABSENT: Trinidad Acevedo, Maria Teresa Orozco, Han C. Park

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3. Presentation: Overview of Proposed Revised Strategic Plan-City Staff

Isela Robison presented proposed revised strategic plan. The presentation included an overview of the Empowerment Zone, the strategic planning process, and a draft of the proposed Implementation plan. The Implementation plan includes a description of each project/program, a budget for each project/program, and projected outputs.

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4. Discussion and Action on the Proposed Revised Strategic Plan

The Advisory Board discussed the revised strategic plan presented by Isela Robison. Bill Lilly and Isela Robison addressed questions regarding the definition of the Small Business Technical/Entrepreneurial training, the process to modify the implementation plan in the future, and description of a small business incubator.

Motion made by Edith Zuvanich, seconded by Kwadwo Achampong, and unanimously carried to **APPROVE** proposed revised Strategic Plan as annotated in presented framework by Isela Robison.

AYES: Kwadwo Achampong, Sally J. Andrade, Park Kerr, Soledad Muniz, Norma Tena,
Edith Zuvanich

NAYS: None

ABSENT: Trinidad Acevedo, Maria Teresa Orozco, Han C. Park

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5. Set Next Meeting

Next meeting is scheduled for Tuesday, May 13, 2008 at 5:30 p.m. The meeting will be held at Hilos de Plata Recreation Center – 4452 Delta St.

City Council Meeting: Tuesday, April 29, 2008 at 8:30 am. Proposed Revised Strategic Plan

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6. Public Comments on Agenda Items

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7. Adjournment

Motion made by Kwadwo Achampong, seconded by Norma Tena, and unanimously carried to adjourn meeting at 6:50 p.m.

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