



EMPOWERMENT ZONE ADVISORY BOARD

City of El Paso – Community and Human Development Department – Empowerment Zone Grant (EZ)

BOARD MEETING MINUTES
CITY OF EL PASO, 2 CIVIC CENTER PLAZA, 8TH FLOOR CONFERENCE ROOM
EL PASO, TEXAS
JULY 13, 2009
5:30 p.m.

The Empowerment Zone Advisory Board met in regular session at the above place and date. Meeting was called to order at 5:35 p.m. Sally J. Andrade was present and presiding.

The following Advisory Board members answered roll call:

Trinidad Acevedo,
Sally J. Andrade (Chair),
Soledad Muniz,
Daniel Ortiz,
Norma Tena,
Edith Zuvanich (Vice-Chair)

Late Arrival:

Carlos Veloz at 5:45 p.m. during Advisory Board Members' Introductions

Absent:

Park Kerr,
Han C. Park

Staff present:

Isela Robison (Empowerment Zone Grant Coordinator),
Priscilla Arellano (Recording Secretary)

1. Advisory Board Members' Introductions

Each Board member introduced themselves.

2. Public Comments on Agenda Items

None

3. Approval of June 18, 2009 Minutes

Motion made by Trinidad Acevedo, seconded by Daniel Ortiz, and unanimously carried to **APPROVE** minutes.

AYES: Trinidad Acevedo, Sally J. Andrade, Soledad Muñiz, Daniel Ortiz, Norma Tena, Carlos Veloz, Edith Zuvanich

NAYS: None

ABSENT: Park Kerr, Han C. Park

4. Discussion and Adoption of Preliminary Schedule for Review of Submitted Proposals

The Advisory Board reviewed an updated preliminary schedule for review of submitted proposals. The Advisory Board and City staff discussed available dates for future meetings.

Motion made by Edith Zuvanich, seconded by Soledad Muniz, and unanimously carried to **ADOPT** Preliminary Schedule for Review of Submitted Proposals

AYES: Trinidad Acevedo, Sally J. Andrade, Soledad Muñiz, Daniel Ortiz, Norma Tena, Carlos Veloz, Edith Zuvanich

NAYS: None

ABSENT: Park Kerr, Han C. Park

.....
5. Staff Overview of Advisory Board Evaluation Process of Eligible Proposals

Isela Robison provided a summary of Letter of Intent applicants to the Advisory Board. A total of 21 applications were submitted. City staff and the Advisory Board reviewed and discussed the Application Review Criteria worksheet. The Advisory Board will provide suggestions to City staff on the format of the Application Review Criteria worksheet.

.....
6. Set Next Meeting

Next meeting scheduled for Monday, July 22, 2009 at 5:30 p.m.

.....
7. Adjournment

Motion made by Carlos Veloz, seconded by Daniel Ortiz, and unanimously carried to adjourn meeting at 7:07 p.m.