



EMPOWERMENT ZONE ADVISORY BOARD

City of El Paso – Community and Human Development Department – Empowerment Zone Grant (EZ)

AMENDED ADVISORY BOARD MEETING MINUTES
MAIN EL PASO PUBLIC LIBRARY
NOVEMBER 13, 2007
5:30 p.m.

The Empowerment Zone Advisory Board met in regular session at the above place and date. Meeting was called to order at 5:34 p.m. Isela Robison was present and presiding.

The following Advisory Board members answered roll call:

Trinidad Acevedo,
Kwadwo Achampong,
Sally Andrade,
Park Kerr,
Soledad Muniz,
Edith Zuvanich

Absent:
Maria Teresa Orozco
Han Park

Staff present:
Bill Lilly (Community and Human Development Director),
Isela Robison (Empowerment Zone Grant Coordinator),
Marie A. Taylor (City Attorney's Office),
Priscilla Arellano (Recording Secretary)
Carolyn Yanez (Intern)

The following members of the public commented:

Guillermo Glenn
Irma Montoya
Maria Salas
Paz Orquiz
Francisco Orquiz
Lena Arroyo

1. Approval of October 30, 2007 Minutes

Motion made by Park Kerr, seconded by Sally Andrade, and unanimously carried to **APPROVE** the Minutes for the Advisory Board Orientation of October 30, 2007.

2. Nomination and Election of Chairperson and Vice-Chairperson

Motion made by Sally Andrade, seconded by Park Kerr, and unanimously carried to **ELECT** Trinidad Acevedo as Chairperson.

Motion made by Edith Zuvanich, seconded by Kwadwo Achampong, and unanimously carried to **ELECT** Sally Andrade as Vice-Chairperson

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3. Discussion and Action on Establishing Board Members' Initial Terms by Lot

The following terms were established by Lot

Trinidad Acevedo	2 years	Maria Teresa Orozco	1 year
Kwadwo Achampong	2 years	Han Park	2 years
Sally Andrade	1 year	Edith Zuvanich	1 year
Park Kerr	1 year	District #6	2 years
Soledad Muniz	2 years		

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4. Review and Recommendation of the 8th Year (2007 City Transition) Empowerment Zone Grant Administration Expenditures

Motion made by Park Kerr, seconded by Trinidad Acevedo, and unanimously carried to **ACCEPT** the 8th Year (2007 City Transition) Empowerment Zone Grant Administration Expenditures.

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5. Discussion and Action on the Proposed 9th Year (2007-2008) Empowerment Zone Grant Administration Budget

There was a discussion regarding the numbers on the Budget. Advisory Board concerned in the amount of administrative costs. Isela Robison and Bill Lilly explained expenditures. Sally Andrade requests amendment to line item Non-Uniform Wages and Salaries. Trinidad Acevedo suggests to try the proposed budget and to justify any money that is not allocated. Once trial implemented, Isela Robison will inform the Advisory Board if the budget was less or more than proposed.

Motion made by Sally Andrade, seconded by Trinidad Acevedo, and unanimously carried to **ACCEPT** the Proposed 9th Year (2007-2008) Empowerment Zone Grant Administration Budget.

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6. Discussion and Action on Strategic Planning Process

Isela Robison distributed a tentative schedule for Community Meetings to be held within the Empowerment Zone. Ms. Robison described the Neighborhood Meetings and Non-Profit Organization meetings being organized to gather community input. Bill Lilly explained these meetings are part of the Strategic Plan to economically improve El Paso. Kwadwo Achampong requested hosting a meeting at UTEP. Professional translators are also requested for the meetings.

Motion made by Kwadwo Achampong, seconded by Trinidad Acevedo, and unanimously carried to **ACCEPT** the Strategic Planning Process.

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7. Set Next Meeting

Next meeting is scheduled for Tuesday, December 11, 2007 at 5:30 p.m.

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8. Public Comments on Agenda Items

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9. Adjournment

Motion made by Edith Zuvanich, seconded by Sally Andrade, and unanimously carried to adjourn meeting at 6:25 p.m.
