



## EMPOWERMENT ZONE ADVISORY BOARD

City of El Paso – Community and Human Development Department – Empowerment Zone Grant (EZ)

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ADVISORY BOARD MEETING MINUTES  
BEALL ELEMENTARY SCHOOL-CAFETERIA-320 S. PIEDRAS ST.  
EL PASO, TX  
DECEMBER 11, 2007  
5:30 p.m.

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The Empowerment Zone Advisory Board met in regular session at the above place and date. Meeting was called to order at 5:40 p.m. Trinidad Acevedo was present and presiding.

The following Advisory Board members answered roll call:

Trinidad Acevedo (Chair),  
Sally Andrade (Vice-Chair),  
Soledad Muniz,  
Han Park,  
Edith Zuvanich

Absent:

Kwadwo Achampong  
Park Kerr  
Maria Teresa Orozco

Staff present:

Bill Lilly (Community and Human Development Director),  
Marie A. Taylor (City Attorney's Office),  
Laura Garcia (Office of Management and Budget),  
Isela Robison (Empowerment Zone Grant Coordinator),  
Angelica Murillo (Empowerment Zone Project Compliance Specialist),  
Priscilla Arellano (Recording Secretary)  
Carolyn Yanez (Intern)

The following members of the public commented:

Guillermo Glenn  
Bill Schlesinger, Project Vida

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1. Approval of November 13, 2007 Minutes

Edith Zuvanich made amendments to Minutes. Ms. Zuvanich's term of 1 year was not included in Minutes. Requested for Item 5 be corrected from brief discussion to "Advisory Board concerned in amount of administrative costs".

Motion made by Sally Andrade to approve, seconded by Edith Zuvanich, and unanimously carried to **APPROVE** the Minutes with amendments for the November 13, 2007 meeting.

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2. Discussion and Action on the Proposed 9<sup>th</sup> Year (2007-2008) Empowerment Zone Grant Revised Administration Budget

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Advisory Board had questions concerning External Legal Costs, Mailing Services, and Legal Notices. Marie Taylor (City Attorney's Office), Bill Lilly (Community and Human Development Director), and Isela Robison (Empowerment Zone Coordinator) addressed concerns.

Motion made by Sally Andrade, seconded by Soledad Muniz, and unanimously carried to **APPROVE** 9<sup>TH</sup> Year (2007-2008) Empowerment Zone Grant Revised Administration Budget.

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3. Discussion on Strategic Planning Process

A. Community Meeting Schedule

Advisory Board noted dates on Community Meeting flyer needed to be corrected.

Advisory Board requested for another Community Meeting be added to schedule.

B. Meeting Format

PowerPoint presentation made by Isela Robison. This is to be used at Community meetings. Suggestions made by Advisory Board on how to conduct meetings.

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4. Set Next Meeting

Next meeting is scheduled for Tuesday, January 8, 2007 at 5:30 p.m. The meeting will be held at Kennedy Housing Authority (400 S. Zaragosa St.)

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5. Public Comments on Agenda Items

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6. Adjournment

Motion made by Edith Zuvanich, seconded by Trinidad Acevedo, and unanimously carried to adjourn meeting at 7:18 p.m.

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