



EMPOWERMENT ZONE ADVISORY BOARD

City of El Paso – Community and Human Development Department – Empowerment Zone Grant (EZ)

BOARD MEETING MINUTES
CITY OF EL PASO, 2 CIVIC CENTER PLAZA, 8TH FLOOR CONFERENCE ROOM
EL PASO, TEXAS
JULY 22, 2009
5:30 p.m.

The Empowerment Zone Advisory Board met in regular session at the above place and date. Meeting was called to order at 5:34 p.m. Sally J. Andrade was present and presiding.

The following Advisory Board members answered roll call:

- Trinidad Acevedo,
- Sally J. Andrade (Chair),
- Soledad Muñiz,
- Daniel Ortiz,
- Edith Zuvanich (Vice-Chair)

Late Arrival:

Norma Tena at 5:37 p.m. during Advisory Board Members' Introductions

Absent:

- Park Kerr,
- Han C. Park,
- Carlos Veloz

Staff present:

- Isela Robison (Empowerment Zone Grant Coordinator),
- Priscilla Arellano (Recording Secretary)

1. Advisory Board Members' Introductions

Each Board member introduced themselves.

2. Public Comments on Agenda Items

None

3. Approval of July 13, 2009 Minutes

Motion made by Edith Zuvanich, seconded by Trinidad Acevedo, and unanimously carried to **APPROVE** minutes.

AYES: Trinidad Acevedo, Sally J. Andrade, Soledad Muñiz, Daniel Ortiz, Norma Tena, Edith Zuvanich

NAYS: None

ABSENT: Park Kerr, Han C. Park, Carlos Veloz

4. Discussion and Action of Revolving Loan Fund Lending Guidelines

City staff and the Advisory Board reviewed and discussed the Revolving Loan Fund Lending Guidelines. The Advisory Board provided suggestions to City staff on wording of the guidelines. Revision will be made by City staff and discussed at the next meeting on August 10, 2009.

.....

5. Presentation and Action on 2009-2010 Empowerment Zone Grant Administration Budget

City staff and the Advisory Board reviewed and discussed the proposed 2009-2010 Empowerment Zone Grant Administration Budget.

Motion made by Trinidad Acevedo, seconded by Edith Zuvanich, and unanimously carried to **APPROVE** the 2009-2010 Empowerment Zone Grant Administration Budget as presented.

AYES: Trinidad Acevedo, Sally J. Andrade, Soledad Muñiz, Daniel Ortiz, Norma Tena, Edith Zuvanich

NAYS: None

ABSENT: Park Kerr, Han C. Park, Carlos Veloz

.....

6. Staff Update: Request for Proposal (RFP) Process

Isela Robison updated the Advisory Board with minor modifications made to the summary of Letter of Intent applications previously provided to the Advisory Board.

.....

7. Set Next Meeting

Next meeting scheduled for Monday, August 10, 2009 at 5:30 p.m.

.....

8. Adjournment

Motion made by Daniel Ortiz, seconded by Soledad Muniz, and unanimously carried to adjourn meeting at 6:30 p.m.
