



SPECIAL CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING

DATE: April 23, 2014
TIME: 9:00 A.M.
PLACE: City Hall – Council Chambers, 1st Floor
300 N. Campbell
El Paso, Texas

MINUTES

Board Members Present:

Board member: Randy Bowling
Board member: Lamar Skarda
Board member: Conrad Conde
Board member: Sal Masoud
Board member: Ray Aduino
Board member: Sam Shallenburger

Board Members Absent:

Board member: Mark Dyer
Board member: Joe Rosales
Board member: Luis Leon

1. Discussion and Action of the following:
 - a. Staff presentation and EPWU Report on Impact Fees program.

Arturo Duran with the EPWU presented the Spring 2014 EPWU Report on the Water & Wastewater Impact Fee Program for September 1, 2013 to February 28, 2014. A total of 3 new subdivision applications were submitted within an Impact Fee Service Area during this time. A total of 54 subdivisions have been assessed an Impact Fee from May 12, 2009 to present. Twenty-Six (26) are recorded subdivisions, and there are twenty-eight (28) subdivisions in process. He provided a summary of the Capital Improvements Plan and a review of the impact fee collections. He noted that there is no reason to make any changes to the Land Use Assumptions (LUA) and Capital Improvements Plan (CIP) adopted on March 24, 2009. On the CIAC water the cost incurred from March 24, 2009 through February 28, 2014, is \$2,819,112 and the total project cost is \$110,170,000. Most activity is shown on the wastewater. The project cost today is \$23,293,937. The revenues collected from May 12, 2009, through February 28, 2014, for Northeast is \$1,001,722 and on the Westside, just for water is \$48,790.

Charlie Wakeem, former board member, noted that his term as well as Mr. Ray Aduino's term both expired on September 23, 2013. He noted that in the ordinance under Boards and Committees, and Boards and Commissions, that there is a 30 day hold over limit and anything after that is a vacancy. He asked the City Attorney for an explanation.

Kristen Hamilton, Assistant City Attorney, noted that Title 2 of the City Code discusses the hold over. She noted that all boards created by the city have a 30 day hold over limit. However, that provision does not apply for boards that are created under State Statute, so a board member can stay until a replacement is made.

- b. Filing of semi-annual report and report of any perceived inequities in implementing the Capital Improvements Plan or imposing of the impact fees.

2. Approval of the minutes for the CIAC meeting of January 27, 2014.

ACTION: Motion made by Board member Sam Shallenburger, seconded by Board member Randy Bowling, and unanimously carried to **APPROVE THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MINUTES FOR JANUARY 27, 2014.**

Motion passed.

3. Adjournment

ACTION: Motion made by Board member Randy Bowling, seconded by Board member Conrad Conde, and unanimously carried to **ADJOURN THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING AT 9:08 AM.**

Motion passed.



Carlos Gallinar, Executive Secretary