



## CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING

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**DATE:** October 24, 2012  
**TIME:** 9:00 A.M.  
**PLACE:** City Hall  
2<sup>nd</sup> Floor, Council Chambers  
El Paso, Texas

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### MINUTES

The Capital Improvements Advisory Committee met at the above place and date.

The meeting was called to order at 9:03 a.m. Mr. Bobby Bowling present and presiding and the following members answered roll call.

**MEMBERS PRESENT:**

Bobby Bowling, IV  
Ray Aduato  
Lamar Skarda  
Sal Masoud  
Moises Rodriguez  
Joe Rosales

**MEMBERS ABSENT:**

Richard Pineda  
Mark Dyer  
Charlie Wakeem

1. Selection of Chair and Vice-Chair

**ACTION:** Motion made by Mr. Ray Aduato, seconded by Mr. Moises Rodriguez, and unanimously carried to **APPOINT MR. BOBBY BOWLING, IV, AS CHAIR OF THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE.**

Motion passed.

**ACTION:** Motion made by Mr. Lamar Skarda, seconded by Mr. Bobby Bowling, IV, and unanimously carried to **APPOINT MR. RAY ADAUTO AS VICE-CHAIR OF THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE.**

Motion passed.

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2. Discussion and Action of the following:

- a. Staff presentation and EPWU Report on Impact Fees program:

Arturo Duran, Chief Financial Officer for the EPWU, gave a brief summary of the 2012 report prepared by the El Paso Water Utilities (EPWU) for the time period of March 1, 2012, through August 31, 2012. He noted that EPWU found no basis or reason to make any changes to the Land Use Assumptions (LUA) and Capital Improvements Plan (CIP) adopted on March 24, 2009. He gave a brief summary of the Water-Impact Fee CIP Projects and costs incurred from March 24, 2009 through August 31, 2012 and the Wastewater Impact Fee CIP Projects – costs incurred from March 24, 2009 through August 31, 2012. He noted that Northeast is the major service area where they have collected fees of \$830,189. Bobby Bowling asked why the EPWU was collecting water fees and not waste water fees on the eastside. Mr. Felipe Lopez explained that the reason they are not collecting waste water fees is because this service is for the Montana Vista area where they are still in septics.

- b. Filing of semiannual report and report of any perceived inequities in implementing the Capital Improvements Plan or imposing of the impact fee.

**ACTION:** Motion made by Mr. Ray Adatao, seconded by Mr. Sal Masoud, and unanimously carried to **APPROVE THE SEMI-ANNUAL REPORT AS PRESENTED.**

Motion passed.

Bobby Bowling noted that the Committee has continually requested that reports be given to the board members at least a week before the meeting to give them ample time to review.

Carlos Gallinar noted that staff will make sure that these reports are forwarded to the board members ahead of time for the next meetings.

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Mr. Ray Adatao asked what procedures should be followed when a board member fails to show up at several meetings consecutively?

Lupe Cuellar noted that it would take three consecutive meetings before the chair or secretary can send something to City Council so that City Council can take action to that effect.

Carlos Gallinar noted that staff will follow up with this request and provide a roster of attendance for next Capital Improvements Advisory Committee meeting.

- a. Approval of the minutes for the CIAC meeting of April 30, 2012.

**ACTION:** Motion made by Mr. Ray Adatao, seconded by Mr. Joe Rosales, and unanimously carried to **APPROVE THE MINUTES FOR THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING FOR APRIL 30, 2012.**

Motion passed.

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b. Discussion and action:

That the Capital Improvements Advisory Committee make a recommendation to the City Council that its activities be absorbed by the City Plan Commission to the extent allowed by the Texas Local Government Code

Mr. Mathew McElroy, Director for the City Development Department, noted that this item was placed on the agenda at the request of Mr. Charlie Wakeem.

Mr. Bobby Bowling, IV, expressed his concern and noted that it would not be a good public policy to transfer the activities of the Capital Improvements Advisory Committee to the City Plan Commission because he feels it is out of the realm of the City Plan Commission's expertise and strongly opposes this recommendation.

Mr. Ray Aduato noted that the committee has not gotten into the complicated issues and feels that this committee has the background that is needed. He is also not in favor of this recommendation.

**ACTION:** Motion made by Mr. Ray Aduato, seconded by Mr. Moises Rodriguez, and unanimously carried **NOT TO SEND THE ACTIVITIES OF THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE TO CITY PLAN COMMISSION.**

Motion passed.

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Mr. Joe Rosales was welcomed to the Capital Improvement Advisory Committee. He gave a brief summary of his background.

Mr. Sal Masoud noted that he would like to have an updated map with lines outlining the water and sewer and different projects.

Felipe Lopez concurred with the board member's request and will e-mail this information to them.

c. Adjournment

**ACTION:** Motion made by Mr. Ray Aduato, seconded by Mr. Sal Masoud, and unanimously carried to **ADJOURN THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING AT 9:35 AM.**

  
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Carlos Gallinar, City Plan Commission Executive Secretary