

Animal Shelter Advisory Committee Agenda
March 14, 2012
Minutes

1. A meeting of the Animal Shelter Advisory Committee was held at the Conference Room at the Animal Services and was called to order at 6:04 p.m.

Board Member A.S.A.C.	Present	Absent
Janice Nutt	X	
Eddie Sandoval	X	
Rene Leon	X	
Robert Melson	X	
Dr. Roger Freund		X
Patricia Gonzalez	X	
Ann Morgan-Lilly	X	
Dr. Bernie Page	X	
Betty Hoover	X	
Linda Krasowski	X	
Yolanda Giner	X	
Charlie Hooten	X	
Loretta Hyde	X	

Staff in attendance: Larry Brunt, Trena Rocha, Ellen Smyth, David Almonte, Sandra Pellegini, Hugo Navarro

Public in attendance: Virginia Hooten, Ken Okada, Spring Okada, John Conwell, Regina Wagner, Connie Jimenez, Marcia Margherio

2. Approval of Combined ASAC & AWAC January 11th minutes
Chair Charles Hooten asked for some corrections on January 11th minutes. Under Public present Mary Bardulu should be spelt Mary Bardouche and the same correction for item 8. Under item 4 line 12 add a person whose duties include the daily operations of an animal shelter, a representative of an animal welfare organization. Also, changed last sentence to say: Each City Representative will appoint two members and the Mayor will appoint three of the State mandated members, Veterinarian, a Shelter representative and an elected official.

Motion made by Robert Melson and seconded by Janice Nutt to approve the amended minutes.

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

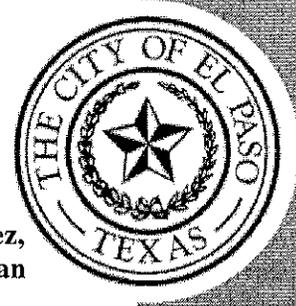
District 5
Dr. Michael R. Noe

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Courtney Carlisle Niland

City Manager
Joyce A. Wilson



Ayes: Linda Krasowski, Janice Nutt, Robert Melson, Patricia Gonzalez, Eddie Sandoval, Loretta Hyde, Rene Leon, Representative Ann Morgan Lilly and Yolanda Giner

Nays: None

3. Discussion on adopted rules and regulations of the ASAC

There is a discussion of the newly formed Animal Shelter Advisory Committee. Members request how the selection of membership process was done. What is going to become of them and if there is going to be a quorum made. Ms. Ellen Smyth and Mr. David Almonte answered all the questions and offered the following list of members whom they presented:

Board Member A.S.A.C.	District	Term Expires
Rene Leon	District 1	6/2015
Yolanda Giner	District 2	6/2013
Eddie Sandoval	District 3	6/2013
Robert Melson	District 4	6/2013
Linda Krasowski	District 5	6/2015
Charlie Hooten	District 6	6/2015
Janice Nutt	District 7	6/2013
Patricia Gonzalez	District 8	6/2015
Ann Morgan-Lilly	Mayor	6/2013
Betty Hoover	Mayor	6/2013
Dr. Roger Freund, DMV	Mayor	6/2013

4. Discussion on what committees should be formed

- a. Education and Outreach
- b. Foster Program
- c. TRN and other Cat related issues
- d. Spay and Neuter
- e. Inter-agencies

There is a discussion on the types and duties of the sub-committees that are to be formed and Ms. Smyth asked that they first set up the sub-committees and then they can structure them with duties that best represents the needs. She also mentioned that anyone can be on the sub-committees including the public.

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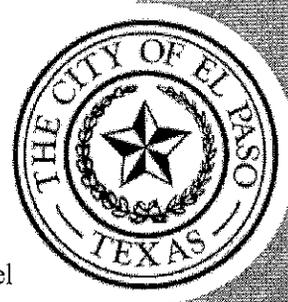
District 5
Dr. Michiel R. Nos

District 6
Eddie Holquin Jr.

District 7
Steve Ortega

District 8
Cortney Carlisle Niland

City Manager
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5. Assignment of members to committees
 - a. Education and Outreach – Patricia Gonzalez, Rene Leon, Personnel from Human Society, Marcia Margherio and Robert Melson
 - b. Foster Program – Janice Nutt, Loretta Hyde, Charlie Hooten, Connie Jimenez, Betty Hoover, and Spring Okada
 - c. TRN and other Cat related issues – Representative Ann Lilly, 3 employees from Pets Alive, Regina Wagner, Marcia Margherio and Dr. Ken Okada
 - d. Spay and Neuter - Connie Jimenez, Linda Krasowski, Loretta Hyde, and Janice Nutt
 - e. Inter-agencies – Robert Melson, Yolanda Giner, Rene Leon and Eddie de Castro

6. Discussion of top priorities for each committee

The sub-committees were instructed to get with each other and come up with priorities for their sub-committee and to come back in April with the list.

7. Discussion on cruelty investigations:

Mr. Hugo Navarro from Animal Services gave an introduction on the flow of a cruelty investigation. Mr. Navarro answered several questions and scenarios about possible cruelty cases how they are generated and the key indicators he follows. The main thing to remember is that a cruelty event ends up being a cruelty case with the Police Department and you need to get a cruelty case number than you will be referred to Animal Service to do a follow-up on the case.

8. Discussion concerning adoptions from Animal Services to animal welfare groups

Loretta Hyde asks about the process of adopting from Animal Services so she and other rescue groups may put an animal on “hold” and not allow it to get it adopted by the public if the rescue groups have a person that wishes to adopt an animal. Connie Jimenez also commented that she has tried to do the same but has been met with the same results. Betty Hoover, who is in charge of Animal Services adoptions, asks why she has not been informed of this problem before now in that it will take one meeting with staff to resolve this, which she will do by the next morning.

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9. Review Animal Services statistics (10 min)

Mr. Larry Brunt, of Animal Services, explains the attached statistics, from Chameleon, are now being consolidated into a more meaningful report by the information specialist in Environmental Services. Mr. Brunt gave an overview of the stats and their meaning as relating to the requested Title Seven chapter. Mr. Hooton requests that the members take the stats home to study and discuss on this topic at a next meeting.

10. Call to Public

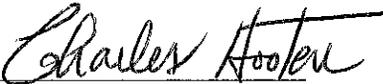
Call to the public has more conversation about the potential cruelty investigations and why some of the Committee positions being kept and others eliminated.

11. Announcements

The only announcement is from Mr. Brunt that Animal Services is having a class on Rabies tomorrow, March 15th, that is put on by the State in the Animal Services Conference Room all day for no charge and all are invited.

12. Not having any additional needs of discussion the meeting was adjourned at 7:40 pm.

Prepared by: Larry Brunt, Animal Services

Approved by: 
A.S.A.C. Chair

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