



Mayor
Oscar Leeser

City Council

District 1
Peter Svarzbein

District 2
Jim Tolbert

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Dr. Michiel R. Noe

District 6
Claudia Ordaz

District 7
Lily Limón

District 8
Cortney C. Niland

City Manager
Tommy Gonzalez

Animal Shelter Advisory Committee

Minutes
May 11, 2016

1. A meeting of the Animal Shelter Advisory Committee was held at the City Council Chambers and was called to order at 6:00 p.m. by Bob Melson-Chairperson.

Board Member A.S.A.C.	Present	Absent
Peggy Edman	x	
Dr. Guy Johnsen		x
Cecilia Carpio	x	
Betty Hoover	x	
Catherine Fagan	x	
Marcia Margherio	x	
Robert Melson	x	
Rep. Dr. Michiel Noe		x
Regina Wagner		x
Barbara Candelaria	x	
Janice Nutt	x	

Animal Services staff present: Dr. Marilyn Christensen, Romie Ruiz, Abraham Muniz, Renee Rojas, Mark Carrasco and Maribel Karisch

Public present: List of attendees available upon request.

2. Discussion and action on the approval of ASAC April 13, 2016 minutes.

Committee members were asked if there were any questions or revisions.

Motion made by Peggy Edman and seconded by Cecilia Carpio to accept the April 13, 2016 minutes.

Ayes: Peggy Edman, Betty Hoover, Catherine Fagan, Robert Melson, Barbara Candelaria, Cecilia Carpio, Marcia Margherio,

Nays: None

Kurt Fenstermacher – Interim Director
5001 Fred Wilson | El Paso, Texas 79906 | (915) 842-1000
www.elpasotexas.gov

“Delivering Outstanding Services”



Abstain: Janice Nutt

3. Call to Public

a. Public member Patricia Johnson inquired about what has Animal Services done about the deficiencies specified in the reports from Target Zero and San Diego. She mentioned that the Spay and Neuter clinic is still not opened to the public; there is not an operating foster program; what has become of the \$600,000 approved by City Council and Animal Services is killing animals for convenience not space. She also asked ASAC to have Animal Services present a follow-up report on the recommendations given by Target Zero and San Diego Animal Control and expressed that if any committee member is not willing to make a change, they might as well step down.

4. Reports of Special Committees (Select and Ad Hoc)

a. Free Roaming Cats

Regina Wagner was not present to provide report.

b. Public Education, Outreach, and Responsible Ownership

Barbara Candelaria thanked committee member Cecilia Carpio for all the help in distributing the May flyers. The theme for May was "Mother's Day Madness" and "Register your Pets." The next promotion is the flyer on how to keep pets safe from the heat. This flyer will be given to all Vets, groomers and Pets Barn. The next informational is the flyer for the 4th of July. Sarge from 92.3 Fox radio Station contacted Barbara regarding the radio spot for Animal Services, Betty Hoover and Shelby and she also looking for radio spots from other stations.

5. Unfinished Business and General Order

a. Animal Services Monthly Operations Report

Dr Marilyn Christensen handed the monthly report to the committee members and mentioned some items on the report: due to the lack of a purchase order for Frontline, the animals are still being dipped in tick solution; the new Community Outreach Coordinator has been hired, the adoption coordinator began on April 11th; about 1/3 of the owners counseled under the start of the Owner Retention Program kept their pets; 98% of staff has attended customer service training; 42 portals have been ordered; the new washer has been installed; the 4th vet



started on May 2nd (Dr. Canupp); Animal services is in the process of recruiting Vet Techs in order to have 3 techs per doctor.

Dr. Christensen explained that Animal Services was able to house the 24 cats from the recent hoarding case without the help from other national rescue groups. From the 24 cats, 14 had URIs, one was quarantined, 9 were healthy, and the majority will be adopted. She also explained that the specific room is used to hold sick cats and is not appropriate for treatment. The room is simply to protect the majority of the animals under Animal Services care.

b. Animal Services Statistics Report

There were some problems with the statistics report and found out that some of the animals were not closed out for the month of March resulting with a 54% live release rate for the month of April.

c. Discussion and action of the rewrite of the Committee's By-Laws

Robert Melson started the discussion on establishing the terms of office since there is nothing written besides the elections for the Chairman and Vice-Chairman in Title 7. Catherine Fagan suggested to have 1-year terms with 1-year renewal. Barbara Candelaria suggested a straight 2- year terms.

Motion: Motion was made by Catherine Fagan and seconded by Betty Hoover to have 1-year terms with a renewal of an additional 1 year for a total of 2 years.

**Ayes: Betty Hoover, Barbara Candelaria, Robert Melson
Cecilia Carpio, Catherine Fagan, Janice Nutt,
Marcia Margherio, Peggy Edman**

Nays: None

The new terms of office for the Chairman and Vice-Chairman will start in January 2017.

The other discussion was over the frequency of the meetings and Robert Melson proposed to have bi-monthly meetings. Janice Nutt explained that since she is a new member and there's a lot to take care of, therefore she is against it. Catherine Fagan expressed that the committee should not move to bi-monthly meetings when the



committee needs to have measurable goals to give shape and accountability to their agendas.

Motion: Motion was made by Peggy Edman and seconded by Catherine Fagan to keep meeting monthly.

Ayes: Betty Hoover, Barbara Candelaria, Peggy Edman
Cecilia Carpio, Catherine Fagan, Janice Nutt, Marcia Margherio,

Nays: Robert Melson

Robert Melson recommended for the committee to read section 728.060 of Title 7 on the duties of ASAC.

d. Discussion on Texas Department of the State Health Services standards for euthanasia and El Paso Animal Services euthanasia practices

Marcia Margherio handed out her recommendations to committee members. Item was deferred for next month's meeting.

6. New Business

a. Discussion and action on proposal that ASAC evaluate and make recommendations to City Council to improve EPAS internal operations and reduce operational inefficiencies.

Item was deferred for next month's meeting.

Motion: Motion was made by Betty Hoover and seconded by Catherine Fagan to defer items 5d and 6a for June's meetings.

Ayes: Betty Hoover, Barbara Candelaria, Robert Melson
Cecilia Carpio, Catherine Fagan, Janice Nutt,
Marcia Margherio, Peggy Edman

Nays: None



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Cecilia Carpio, Catherine Fagan, Janice Nutt,
Marcia Margherio, Peggy Edman**

Nays: None

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7. **Adjournment**
Motion made by Betty Hoover and seconded by Peggy Edman to adjourn the May 11th meeting at 7:09 pm.

Prepared by: Maribel Karisch

Approved by A.S.A.C. Chairman



2016

IMPOUNDMENTS

	ADOPTION			OWNER SURRENDER			TNR			EUTHANASIA			IN PROCESS			RETURN TO OWNER			DOA		
	DOGS	CATS	OTHER	DOGS	CATS	OTHER	DOGS	CATS	OTHER	DOGS	CATS	OTHER	DOGS	CATS	OTHER	DOGS	CATS	OTHER	DOGS	CATS	OTHER
January	1,159	655	31	119	12	1	188	1	309	274	6	86	5	0	226	18	1	50	10	13	
February	1,133	565	151	193	12	4	207	76	322	214	7	125	5	0	190	17	0	48	24	61	
March	1,451	709	103	207	29	2	269	6	490	213	10	124	8	0	281	18	0	60	19	55	
April	1,368	902	95	205	17	4	219	16	421	375	18	118	7	2	232	14	1	59	29	47	
May	1,250	841	104	227	43	21	170	16	345	373	19	140	24	2	212	5	2	56	32	59	
June																					
July																					
August																					
September																					
October																					
November																					
December																					

OUTCOMES

	ADOPTION			TRANSFER			TNR			EUTHANASIA			OWNER REQUEST			RETURN TO OWNER			DOA		
	DOGS	CATS	OTHER	DOGS	CATS	OTHER	DOGS	CATS	OTHER	DOGS	CATS	OTHER	DOGS	CATS	OTHER	DOGS	CATS	OTHER	DOGS	CATS	OTHER
January	327	121	8	159	39	1	188	1	309	274	6	86	5	0	226	18	1	50	10	13	
February	360	65	7	80	33	76	207	76	322	214	7	125	5	0	190	17	0	48	24	61	
March	350	63	3	112	111	6	269	6	490	213	10	124	8	0	281	18	0	60	19	55	
April	430	101	11	108	157	16	219	16	421	375	18	118	7	2	232	14	1	59	29	47	
May	396	104	6	101	133	16	170	16	345	373	19	140	24	2	212	5	2	56	32	59	
June																					
July																					
August																					
September																					
October																					
November																					
December																					

LIVE RELEASE RATE

	DOG	CAT	TOTAL
January	61%	56%	59%
February	55%	57%	56%
March	51%	65%	53%
April	56%	54%	54%
May	54%	43%	48%