



Dedicated to Outstanding Customer Service for a Better Community

SERVICE SOLUTIONS SUCCESS



Animal Shelter Advisory Committee
Minutes
May 14, 2014

Mayor
Oscar Leeser

City Council

District 1
Ann Morgan Lilly

District 2
Larry Romero

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Dr. Michiel R. Noe

District 6
Eddie Holguin Jr.

District 7
Lily Limón

District 8
Cortney C. Niland

Interim City Manager
Sean P. McGlynn

- 1. A meeting of the Animal Shelter Advisory Committee was held at the Conference Room at the Animal Services Shelter and was called to order at 6:07 p.m. by Dr. Roger Freund, Chairperson.

Table with 3 columns: Board Member A.S.A.C., Present, Absent. Rows include Peggy Edman, Dr. Roger Freund, Patricia Gonzalez, Betty Hoover, Linda Krasowski, Marcia Margherio, Robert Melson, Rep. Ann Morgan-Lilly, and Regina Wagner.

Environmental Services staff present: Kurt Fenstermacher, Luis Rios, Marilyn Christensen, Elda R. Hefner, Rose Janice, Larry Brunt, Maribel Karisch

Public present: List of attendees available upon request.

- 2. Discussion and action on the approval of ASAC April 9, 2014 minutes.

Committee members were asked if there were any questions or revisions.

Motion made by Robert Melson and seconded by Regina Wagner to accept the May 14, 2014 minutes.

Ayes: Peggy Edman, Roger Freund, Betty Hoover, Marcia Margherio, Robert Melson, Regina Wagner.

Nays: None.

3. Discussion and action on Sub-committees' reports:
 - a. Free Roaming Cats – Chairperson Regina Wagner expressed in her report that shared information between Sun City Cats and Animal Services has allowed in finding solutions for one particular area, where several cats lives were saved. Betty Hoover from Humane Society has requested to have a TNR presentation for her staff next month. The TNR presentation with the Animal Control Officers has not yet been scheduled however, Elda R. Hefner has confirmed that the Animal Control Officers are distributing the English and Spanish flyers throughout the community. A TNR presentation was given to the Coronado Neighborhood Association. They were extremely receptive and in addition will help out in the distribution of information in the neighborhood. Regina also mentioned that members of the public are helping out with information distribution and have seen an increase of volunteers, transporters, fosters and colony managers etc. The Sun City Facebook page has doubled within the last two weeks and individuals from other social media sites are participating in distributing information as well. Several kittens and cats that were caught in the crossfire of TNR have been placed in amazing homes. Two were flown out to Houston. Regina advised that Sun City Cats is currently in the process of discussing on making changes to the laws.

Motion: No action taken.

- b. Public Education, Outreach, and Responsible Pet Ownership
Chairperson Patricia Gonzalez was not present. Regina Wagner advised that Sun City Cats and Animal Services have a meeting with a website designer that has offered his services in the efforts to help educate the community.

Motion: No action taken.

4. Old Business

- a. Discussion and action on the status of the Lower Valley Spay & Neuter Clinic. Larry Brunt advised that the bidding for the Socorro Facility has begun. The advertising will take place from May 22nd thru the 27th. A pre-bid meeting will be held with the City and Engineering Department to make sure that everything is being done. Larry added that no information will be given out during the bid discussions. The bids will open on June 11, 2014. Robert Melson inquired about the award and construction date. Kurt Fenstermacher replied construction will start after the award is announced by City Council. Dr. Freund questioned if construction would start roughly on July 1st. Kurt replied pending approval. Kurt also added that because of the short time frame, the engineering department is confident that there will be good bids.

Motion: No action taken.

- b. Discussion and action on the Educational Media Campaign.
Kurt Fenstermacher provided the committee with a Marketing Plan handout. Kurt advised the committee that Daniel Marin was no longer working for ESD. He added that Ramon Herrera is starting on Monday as the new Public Affairs Coordinator for ESD. He has been working on the draft for the Marketing Plan

for ESD. A meeting is scheduled with Dr. Christensen, Ramon Herrera and the Media Specialist to continue on the development of the Educational Media Campaign for Animal Services. Robert Melson advised to look into placing ads with El Paso Times and El Paso Inc.

Motion: No action taken.

- c. Hand out of budget for discussion at June meeting. Kurt Fenstermacher provided a handout of the FY 2014 to serve as a sample of the budget discussion that will be presented on the June meeting. Kurt went over the FY 2014 and explained that not until the FY 2015 is released to the public that he can then share to the committee.

Motion: No action taken.

5. Discussion and action on trapping and returning of feral and colony cats. This item was tabled. Committee Member Patricia Gonzalez was not present.

Motion: No action taken

6. Discussion of Code inspectors' duties. Elda R. Hefner mentioned that the role of the code officer is the welfare and safety of the animal. The officer has to respond to all kind of calls. They can be nuisance, standards of care, smelly yard, the dog is constantly barking calls. These calls are generated through 911 and 311. They respond to all of The City of El Paso, inter local municipalities as well as Horizon City and Clint. Elda added that the Officers do issue citation when the

citizen is not compliant. Regina Wagner inquired as to what is the latest time Officers respond to nuisance calls. Elda R. Hefner advised that the Officers will respond and inspect until 9:00 pm, unless it's a priority call.

Motion: No action taken

7. Discussion on Effective Disease Management to Improve the health and welfare of Animals. Marcia Margherio asked on whether there could be a Disaster Plan of Action with the several outbreaks of Parvo that have occurred within the first half of the year. Dr Freund replied yes and no. He added that there are always going to be outbreaks in the spring and fall. The Parvo situation is not worse now than it was 15 years ago. He also mentioned that this has to do with the education factor and time of vaccination. Dr. Freund advised on having puppies vaccinated by 6,9, 12 weeks and give rabies by 15 and 18 weeks. Kurt mentioned that every animal that comes in to the shelter is vaccinated and added that on June 1st, the shelter will be having a clinic for vaccination and will be administering Parvo and Distemper. Peggy Edman asked if this kind of clinic would be going out to the county. Dr. Freund replied only within city limits but they can come to the clinics. Kurt added that this is a first of a monthly type event for Animal Services. Dr. Freund advised that we need to focus on the education factor.

Motion: No action taken

8. Discussion and action of fulfilling the ASAC requirement of oversight regarding all other shelters in the geographic footprint and invite one shelter per month to discuss their operation ie: procedures, policies, employess/volunteers, budgets, community outreach etc. Peggy

Edman explained why it's important that the committee get to know the rest of the shelters and rescue groups. This will open communication lines to know what their concerns are and how we can find solutions. Betty Hoover added that the committee can ask about the organization but not about employees and budgets. Regina Wagner agreed to get to know the other rescue groups and to guide them with the understanding of Title 7. Peggy Edman mentioned that there were representatives from rescue groups in the public and if they would consider coming to next month's meeting to give an overview of their organization. Precious Paws agreed to present on next month's meeting.

Motion: No action taken

9. Discussion on Animal Services Statistics. Robert Melson mentioned that what he saw on the statistics was what he expected to see. There is a bit of a difference in the euthanasia and its improving but minimal. Regina Wagner suggested that the stray/wild/dead animals be separated in the inter-local statistics for more accurate numbers.

Motion: No action taken

10. Call to Public (30 min)

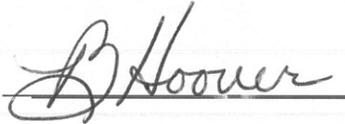
- a. Member of the public suggested to have parvo alert flyers distributed by ACO through those areas from where animals are brought into the shelter that have been positive for parvo and other zoonotics.

- b. Member of the public read a report on how the City of El Paso should be doing more in educating the public on finding long term solutions to help stop euthanizing so many animals.

11. Not having more items of discussion meeting was adjourned at 7:45 pm.

Prepared by: Maribel Karisch

Approved A.S.A.C Chairperson

A handwritten signature in black ink, appearing to read "B. Hoover", written over a horizontal line.