



**Animal Shelter Advisory Committee**  
**September 12, 2012**  
**Minutes**

1. A meeting of the Animal Shelter Advisory Committee was held at the Conference Room at the Animal Services Shelter and was called to order at 6:01 p.m. by Charles Hooten, Chairperson.

<b>Board Member A.S.A.C.</b>	<b>Present</b>	<b>Absent</b>
Dr. Roger Freund	X	
Yolanda Giner		X
Patricia Gonzalez		X
Charles Hooten	X	
Betty Hoover	X	
Linda Krasowski	X	
Rene Leon		X
Rep. Ann Morgan-Lilly	X	
Robert Melson	X	
Janice Nutt	X	
Eddie Sandoval	X	

Environmental Services staff present: Kurt Fenstermacher, Larry Brunt, Sandra Pellegrini, Gina Ramirez.

Public Present: Marcia Margherio, Virginia Hooten, Rosie Cubillos, Regina Wagner, Connie Jimenez.

2. Discussion and action on the approval of ASAC August 8, 2012 minutes.

Committee members were asked if there were any questions or revisions. Charles Hooten requested a correction to item 3-e: proposal for public vaccination events to be held at the Shelter on Saturdays or Sundays.

**Motion made by Betty Hoover and seconded by Robert Melson to accept the August 8, 2012 minutes with corrections.**

**Ayes:** Roger Freund, Charles Hooten, Betty Hoover, Linda Krasowski, Ann Morgan-Lilly, Robert Melson, Janice Nutt, Eddie Sandoval.

**Nays:** None.

3. Discussion and Action on Sub-committees reports



**Environmental Services Department**

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- a. Feral Cat Management chairperson Regina Wagner provided status of activities planned to help increase the frequency of public education activities, meetings, and fundraisers to promote community involvement. Betty Hoover supported Ms. Wagner's request to Animal Services, welfare groups and the community to participate on the proposed activities and offered her support to the program. Ms. Hoover requested written version of Ms. Wagner's plan. Dr. Roger Freund announced \$10,000 donation from the Veterinary Association to support TNR programs.

**Motion:** No action taken.

- b. Public Education and Outreach. Marcia Margherio advised Chairperson Patricia Gonzalez was unable to attend the meeting. Ms. Margherio shared with the committee a paw print logo intended to be used as banner for this sub-committee. The logo portrays different public and private organizations, as well as welfare groups from the area. Robert Melson proposed to add "The Public" to the different entities represented in the logo.

**Motion made by Robert Melson and seconded by Ann Morgan-Lilly to approve the logo with proposed additions.**

**Ayes:** Roger Freund, Charles Hooten, Betty Hoover, Linda Krasowski, Ann Morgan-Lilly, Robert Melson, Janice Nutt, Eddie Sandoval.

**Nays:** None.

- c. Pet Foster Program – Chairperson Connie Jimenez

Sub-committee members did not meet last month. No report was provided at this meeting.

**Motion:** No action taken.

- d. Inter-governmental Relations –Chairperson Ed De Castro

No report was provided at this meeting. Robert Melson inquired on the status of the request to add ad-hoc members to attend ASAC meetings. Kurt Fenstermacher advised that issue was forwarded to the City's

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Legal Department and all approved changes will take effect in October along with other amendments to Title VII.

**Motion:** No action taken.

- e. Responsible Pet Ownership Chairperson Charles Hooten continued the discussion on vaccination clinics at the Animal Services Shelter. Issues such as liabilities, public safety, frequency, voucher programs, and proposed amendments to Title VII were discussed. Mr. Hooten requested discussion on this item to be continued at the next meeting.

**Motion:** No action taken.

- 4. Discussion and action on goals and fiscal year's budget for El Paso Animal Services and El Paso County

Kurt Fenstermacher provided committee members a report on the Animal Services budget for the next fiscal year. An update on improvements made by Animal Services on its first year under Environmental Services was provided at this meeting. Mr. Fenstermacher spoke about the department's strategic plan, TNR programs and the \$47, 000 grant awarded to Animal Services to support this program, improved staffing levels, building improvements, purchase of new equipment, creation of volunteer programs, grants, \$500,000 fund granted to Animal Services by City Council for spay and neutering programs, technology and capital investment, improvement on customer service satisfaction and a new full-time Shelter Veterinarian, Dr. Nina Cloud.

**Motion:** No action taken.

- 5. Discussion and action on committee members with excessive absences.

Chairperson Charles Hooten inquired about the procedure to inform City Clerk's office when a member incurs excessive absences. Kurt Fenstermacher and Ann Morgan Lilly advised that the department staff will be in charge of informing the City Clerk's office.

**Motion made by Charles Hooten and seconded by Robert Melson for the Environmental Services Department and staff to maintain record**

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**of members who incur excessive absences and to inform the City Clerk office in a timely manner.**

**Ayes:** Roger Freund, Charles Hooten, Betty Hoover, Linda Krasowski, Ann Morgan-Lilly, Robert Melson, Janice Nutt, Eddie Sandoval.

**Nays:** None.

6. Call to Public

Regina Wagner brought to the attention of the committee the need to improve safety at the "Dog Swimming Day" organized by the City of El Paso. Ms. Wagner was advised that the event is organized by the City's Parks and Recreation Department and the safety issue should be reported to them.

Betty Hoover advised committee members that a new test to be used by the Humane Society as part of the adoption process is being prepared. Ms. Hoover provided information on Humane Society statistics and advised the number of adoptions increased in reference to last year's numbers; she requested all rescue groups to provide Animal Services with reports on adoptions starting next year and requested this item to be added to next meeting's agenda. Ms. Hoover announced upcoming adoption events hosted by the Humane Society in October and November.

Larry Brunt spoke to committee members about year to date and month to date stats, and advised that registration numbers were added to the report.

7. Not having any more items of discussion the meeting is adjourned at 7:23 p.m.

Prepared by: Sandra Pellegrini, Animal Services

Approved by: \_\_\_\_\_  
A.S.A.C. Chairperson

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