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## ADVISORY BOARD

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June 28, 2010  
City Hall – 4<sup>th</sup> Floor, 12:30 P.M.  
Engineering Conference Room  
2 Civic Center Plaza, El Paso, Texas

### MINUTES

**Members Present: 6**

Charles S. Wakeem, Lois Anne Balin, James H. Tolbert, Kevin von Finger, Bill Addington, Richard Thomas

**Members Absent: 3**

Robert Ardovino, Walt Phillips, Luis M. Ruiz

**Member Vacancies: 0**

**Ex-Officio Members Present:** Gonzalo Cedillos

**Parks and Recreation Staff Present:** Shamori Whitt, Open Space, Trails & Parks Coordinator, Richard Garcia, Park Development Manager, Nanette Smejkal, Parks and Recreation Director, Maggie Binkley, Administrative Assistant

**Others Present:** Kristen Choi, Assistant City Attorney, Alan Schubert, Engineering Director, Pat Adatao, Deputy City Manager, Eddie Garcia, Planning Services, Rudy Valdez, Water Utilities, Richard Bonart, Public Service Board, Trish Tanner, Jobe Materials, Heather McMurray, Judy Ackerman

1. Meeting Called to Order - Chair Wakeem called the meeting to order at 12:33 p.m.
2. Agenda Item # 2. Approval of Minutes: May 24, 2010  
Motion by Richard Thomas to approve the minutes of May 24, 2010. Second by Jim Tolbert. Motion carried (unanimous).
3. Agenda Item #3. Call to the Public – (for items not on the agenda)  
None
4. Agenda Item #4. Discussion and Information: Briefing on current subdivision and zoning applications in the Mountain Development Area and Hillside Development Area.  
Eddie Garcia, Planning Services, announced the deletion of Agenda Items 4.a., 4.b., and 4.c., from the City Plan Commission Agenda. Mr. Garcia presented the Board with a PowerPoint presentation reviewing all items on the agenda including deletions and pending areas. Discussion ensued on MDA requirements, common open space, grading permits and plat approvals.

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5. Agenda Item #5. Discussion and Information: Update on the progress of the City’s Grading Ordinance rewrite.

Alan Shubert, Engineering Director, stated that the Grading Ordinance is on the LRC Agenda for July 14, 2010 and it will be published on the website.

Chair Wakeem requested a copy of the City’s Drainage Path Map.

*Bill Addington arrived at 12:55 p.m.*

6. Agenda Item #6. Discussion and Information: Update on the outcome of the FEMA Arroyo 41A Engineering meeting.

Alan Shubert, Engineering, reported on the February 4, 2010 meeting with PSB, engineers and developers and stated that there are no current development plans.

Discussion followed on the development in flood plains and arroyos. Mr. Shubert explained FEMA’s restrictive rules, conditional letter of map revisions, and Texas Statute Law on “Takings.”

Chair Wakeem, welcomed the idea to extended an invitation for a representative from the local Texas Water Development Board to join the Open Space Advisory Board at the next meeting.

7. Agenda Item #7. Discussion and Action: Recommendation to City Council regarding proposed changes to the El Paso City Code, Section 2.22: Open space Advisory Board.

Chair Wakeem thanked the Legal Department and subcommittee members for their work on the enabling ordinance. Chair Wakeem noted one correction: Section 1. A. “...*in efforts to preserve and acquire open spaces.*”

Motion by Richard Thomas to accept the enabling ordinance with the correction noted and forward the recommendation to City Council. Second by Kevin von Finger. Motion carried (unanimous).

Kristen Choi, Assistant City Attorney, advised the Board that the recommendation will be submitted to City Clerks today and will be on City Council Agenda, July 6, 2010.

8. Agenda Item #8. Discussion and Action: Recommendation to City Council regarding revisions to the El Paso City Code, Section 20.06.010: Natural Open Space “NOS” Zoning District.

Chair Wakeem thanked Ms. Pat Aauto, City Deputy Development & Infrastructure Services, for her work on the NOS ordinance.

Ms. Aauto advised the Board that the current ordinance has several conflicts and will need revisions. Ms. Aauto requested policy direction from the Board on what the board would like the NOS to achieve.

Motion by Richard Thomas that the OSAB Chair appoint a subcommittee to work with staff to review the NOS Zoning Code. Second by Jim Tolbert. Motion passed (unanimous).

Chair Wakeem appointed the following members to the subcommittee: Richard Thomas, Kevin von Finger, Charlie Wakeem.

9. Agenda Item #9. Discussion and Information: Update from the Stormwater Utility to the Open Space Advisory board on the current budget status of the “10% funds” for open space and greenway projects.

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Rudy Valdez, Water Utilities, reported that nothing has changed from the last presentation to the Board in March.

Jim Tolbert requested written amount confirmation and location disclosure of funds. Mr. Valdez said he would notify Mr. Costanza of the request.

10. Agenda Item #10. Discussion and Information: Training on Titles 19 and 20 of the El Paso City Code (commonly referred to as the Subdivision Code), as it applies to the duties of the Open Space Advisory Board.

Eddie Garcia, Planning Services, presented a PowerPoint presentation reviewing the Texas Local Government Code and City procedures. Mr. Garcia explained to the Board land studies, applications, site assessments, preliminary plats and time lines.

Chair Wakeem requested an electronic copy of the presentation.

Kevin von Finger requested copies of presentations prior to Open Space Advisory Board meetings.

11. Agenda Item #11. Annual Financial Disclosure Requirement (Ord. 017112 Section 7. Section 2.92.070 A. Reporting Requirements)

Nanette Smejkal, Parks and Recreations Director, reminded Board members Financial Disclosures are due by tomorrow, June 30, 2010. Failure to provided Financial Disclosures will result in removal from the Board, per City Code.

12. Discussion: Items for Future Agendas

- Local Texas Water Development Board
- Open Space Advisory Board Vacancies

13. Adjournment

Meeting adjourned at 1:56 p.m.