



ADVISORY BOARD MINUTES

PLANNING & INSPECTIONS DEPARTMENT

Wednesday, January 11th, 2017 3:00 P.M.
City 1 Building, 300 N Campbell
1st Floor, Star Conference Room

Members Present: 8

Chairwoman Lois Balin, Vice-Chairman Dr. Richard Bonart, Charles Stapler, Dr. Richard V. Teschner, Bob Geyer, Patricia E. White (arrived 3:16 p.m.) and Ann Morgan Lilly (arrived 3:07 p.m.)

Members Absent: 0

Vacancy: 1

District 2

Planning & Inspections Department – Planning

Larry Nichols, Director; Alex Hoffman, Lead Planner; Kim Forsyth, Program Manager; Harrison Plourde, Senior Planner; Ryan Kirby, Planner

Other City Staff Present:

Karla Nieman, Assistant City Attorney; Rudy Valdez, Program Manager, Capitol Improvement Department (CID); Tracy Novak, Parks & Recreation Director; James Wolff, El Paso Water Utilities-Public Service Board

Members of the public:

Judy Ackerman

1. Meeting Called to Order

Chairwoman Balin called the meeting to order at 3:05 p.m.

2. Call to the Public (items not listed on the agenda)

1. *Ms. Judy Ackerman*

3. Discussion and Action:

- a. Changes to the Agenda.

NO ACTION TAKEN

b. Approval of Minutes: December 7th 2016

Chairwoman Balin asked if Board Members had any additions/changes/revisions.

There were no requests from Board Members.

MOTION:

Motion made by Dr. Teschner, seconded by Patricia White AND UNANIMOUSLY CARRIED TO APPROVE THE DECEMBER 7TH MINUTES.

4. **Information, Discussion; and Action:** Quarterly Report from the Planning Division, Subdivisions Section regarding land studies and plats approved in the Mountain and Hillside Development Areas. Contact: Nelson Ortiz, ortiznx@elPASOTexas.gov

Nelson Ortiz gave the quarterly report from the Planning Division, Subdivisions Section regarding land studies and plats approved in the Mountain and Hillside Development Areas.

Chairwoman Balin, Vice-Chairman Dr. Bonart and Board Members Teschner, Baumgardt, White, Geyer and Stapler commented.

The following staff members commented:

Alex Hoffman; and

Karla Nieman; and

Kimberly Forsyth

MOTION:

Motion made by Bob Geyer, seconded by Dr. Teschner TO DISAPPROVE THE QUARTERLY REPORT. The motion failed (2 Aye, 6 Nay).

5. **Information, Discussion, and Action:** The Open Space Advisory Board (OSAB) requests the capability to review land studies within the Mountain and Hillside Development Areas prior to going to the City Plan Commission (CPC).

Contact: Lois Balin, lois.balin@tpwd.texas.gov

Contact: Dr. Rick Bonart, rickbonart@earthlink.net

Chairwoman Balin provided information on why the item was requested and placed on the agenda.

Vice-Chairman Dr. Bonart and Board Member White commented.

MOTION:

Motion made by Dr. Bonart, seconded by Ms. White AND UNANIMOUSLY CARRIED TO REVISIT THE ITEM AT THE FEBRUARY OSAB MEETING WHEN ADDITIONAL INFORMATION PROVIDED BY STAFF CAN BE TAKEN INTO CONSIDERATION.

6. **Information, Discussion and Action:** Update on the rezone to Natural Open Space (NOS) of approximately 179 acres of land owned by the City of El Paso and managed by El Paso Water Utility, south of the Northeast Master Plan, west of Chuck Heinrich Park and east of Franklin Mountains State Park. Contact: Alex Hoffman, hoffmanap@elpasotexas.gov

Alex Hoffman introduced James Wolff, Senior Land & Contract Administrator with the El Paso Water Utilities, who provided an update.

Vice-Chairman Dr. Bonart and Board Member Dr. Teschner commented.

Judy Ackerman, member of the public, commented.

NO ACTION TAKEN.

7. **Information, Discussion and Action:** Update the OSAB bylaws to appoint a Boardmember to act in a secretarial position and take notes during the meetings.
Contact: Dr. Rick Bonart, rickbonart@earthlink.net

Chairwoman Balin described the purpose of the item; that the board consider appointing a board member as designated note taker during meetings.

Vice-Chairman Dr. Bonart and Board Members Teschner, Stapler, White, Geyer, and Baumgardt commented.

The following staff members commented:

Larry Nichols; and
Kim Forsyht; and
Alex Hoffman; and
Karla Nieman

The following members of the public commented:

Judy Ackerman; and
Marilyn Guida

Board member Baumgardt requested that, in summation of the conversation, the minutes reflect that the Board will strive to be more diligent in requesting details be added to the minutes when necessary.

NO ACTION TAKEN.

8. Adjournment

MOTION:

*Motion made by Dr. Teschner, and seconded by Bob Geyer AND UNANIMOUSLY CARRIED TO
ADJOURN AT 4:24 P.M.*