



ADVISORY BOARD MINUTES
CITY DEVELOPMENT DEPARTMENT

Wednesday, October 9, 2013, 3:00 P.M.
2nd Floor, Main Conference Room
City Hall, 300 N. Campbell St.

Members Present: 8

Chair Katrina M. Martich, Vice-Chair Joseph Nester, Edward Beck, Richard V. Teschner, Lois Anne Balin, Maria Teran, Pat White, Charlie S. Wakeem

Members Absent: 1

Bill Addington

Vacancies: 0

City Development Department Staff:

David Coronado, Development Program Manager; Elizabeth Gibson, Lead Planner; Philip Etiwe, Program Manager, Development Assistance Center (DAC) and One Stop Shop

Others Present:

Lupe Cuellar, Real Estate Manager and Counsel, EPWU-PSB; Karla Nieman, Assistant City Attorney; Marci Tuck, Open Space, Trails and Parks Coordinator, Parks and Recreation; George Pinal, Engineering Department; Memo Sotomayor, Real Estate Manager, City Development Department; Trish Tanner, Jobe Concrete; James Tolbert, public

1. Meeting Called to Order

Chair Martich called the meeting to order at 3:00 p.m.

WELCOME NEW BOARD MEMBERS – MR. EDWARD BECK AND MS. PAT WHITE

Chair Martich welcomed new Board Members Mr. Edward Beck, appointed by Mr. Larry Romero, City Council Representative District 2, and Ms. Pat White, appointed by Ms. Lily Limón, City Council Representative District 7.

2. Call to the Public (items not listed on the agenda)

None.

3. Discussion and Action

- a. Approval of Minutes: September 11th, 2013.

Chair Martich asked Board Members if they had any additions, corrections, and/or revisions. *There were none.*

ACTION:

Motion made by Dr. Teschner, seconded by Ms. Balin and UNANIMOUSLY CARRIED TO APPROVE THE MINUTES FOR SEPTEMBER 11th, 2013.

b. Changes to the Agenda.

Ms. Gibson noted Mr. Memo Sotomayor, contact/presenter for agenda item 4, was not present. She suggested that the Board proceed to the next agenda items until Mr. Sotomayor arrived.

4. **Update:** Update on the status of a private donation of 9.986 acre parcel of land legally described as Tract 3, AB 2732, J.A. Friedenblood Survey No. 130, located north of Kern View Estates No. 2 and Sierra Crest Replat B Subdivisions and east of the Mission Hills Subdivision. Contact: Memo Sotomayor, sotomayorgr@elpasotexas.gov

Mr. Sotomayor updated Board Members regarding the progress of the private donation of 9.986 acre parcel of land.

Chair Martich, Vice-Chair Nester and Board Members Wakeem and Balin commented.

The following City staff members commented:

1. Ms. Lupe Cuellar, Assistant City Attorney EPWU-PSB
2. Ms. Elizabeth Gibson, Lead Planner

Chair Martich requested a future update to include a cost estimate for due diligence and the status of the land survey provided by the property owner's representative.

5. **Update:** Update on the status of the 2012 Quality of Life Bond Priority Lists for Trailheads and Trails. Contact: Marci Tuck, tuckmj@elpasotexas.gov

Ms. Marci Tuck, Open Space, Trails and Parks Coordinator, Parks & Recreation Department, updated Board Members regarding recent City Council action with respect to the 2012 Quality of Life Bond Priority Lists for Trails and Trailheads, to include the addition of the Roundhouse Trail.

Chair Martich, Vice-Chair Nester, and Board Members Balin, Wakeem, and Teschner commented.

Ms. Gibson, Lead Planner, commented and agreed to add the backup provided to and approved by Council to the Board's shared dropbox folder.

Mr. Sotomayor arrived at the conclusion of the discussion.

6. **Discussion and Action:** Options for the approximate 179 acres of land owned by the City and managed by the PSB, located south of the Northeast Master Plan, west of the Chuck Heinrich Park, and east of the Franklin Mountain State Park. Contact: Lupe Cuellar, lcuellar@epwu.org

Ms. Lupe Cuellar, Assistant City Attorney EPWU-PSB, gave a brief history regarding the approximate 179 acres of land for new Board members. Ms. Cuellar elaborated on the various options, pertaining to the land, relative to the City, the PSB and the OSAB.

Chair Martich, Vice-Chair Nester, and Board Members Wakeem, Balin, Teschner, Teran, and White commented.

The following City staff commented:

1. Ms. Karla Neiman, Assistant City Attorney, read into the record the definition of *Urban Reserve District* per the El Paso Municipal Code. Ms. Neiman responded to questions and/or comments from the Board.
2. Ms. Elizabeth Gibson, Lead Planner
3. Ms. Marci Tuck, Open Space, Trails and Parks Coordinator

Following discussion, the Board requested that the item be revisited at the December OSAB meeting.

NO ACTION WAS TAKEN.

7. **Presentation and Discussion:** Overview of the stormwater management fee and specifically, the portion of the annual fee revenue set aside for green projects that serve a stormwater management and open space function, to include an update on the associated OSAB Stormwater Priority List. Contact: Rudy Valdez, rvaldez@epwu.org

On behalf of Mr. Valdez, Ms. Lupe Cuellar gave a presentation.

Chair Martich commented.

The following City staff members commented:

1. Ms. Gibson, Lead Planner
2. Ms. Marci Tuck, Open Space, Trails and Parks Coordinator

NO ACTION WAS TAKEN.

CLOSED SESSION

Members of the public exited the meeting prior to the following “Discussion and Action” agenda item.

8. **Discussion and Action:** The Open Space Advisory Board will deliberate regarding the acquisition of property identified in the OSAB Stormwater Priority List. Discussion of this item will be closed to the public pursuant to the El Paso City Code, Section 2.22.050(A)(5). Contact: Lupe Cuellar, lcuellar@epwu.org

NO ACTION WAS TAKEN.

Members of the public were permitted to return.

REGULAR AGENDA

9. Presentation and Discussion: Overview of the Open Space Master Plan.

Contact: Elizabeth Gibson, gibsonek@elpasotexas.gov

Due to time constraints, Chair Martich suggested scheduling an OSAB *Special Meeting* for the *Overview of the Open Space Master Plan presentation and discussion* and to conduct a working session to update and prioritize projects and make recommendations included in the Master Plan.

Chair Martich, Vice-Chair Nester and Board Members Teschner, Wakeem, White, Teran, Balin, and Beck commented.

The following City staff commented:

1. Ms. Elizabeth Gibson, Lead Planner
2. Ms. Marci Tuck, Open Space, Trails and Parks Coordinator
3. Ms. Karla Nieman, Assistant City Attorney
4. Mr. David Coronado, Development Program Manager

ACTION:

Motion made by Mr. Wakeem, seconded by Ms. Teran TO HAVE A SPECIAL WORK SESSION, OCTOBER 21, 2013 AT 3:00 P.M.

10. Discussion: Items for Future Agendas.

NOVEMBER 6TH OSAB MEETING

1. Quarterly Report for Subdivisions (Kimberly Forsyth, Planning)
2. Update on access improvements to the Palisades (Elizabeth Gibson, Planning)
3. Overview of the Parks & Recreation Master Plan, with special attention to portions regarding Open Space (Marci Tuck, Parks and Recreation)
4. Update on donation of 9.986 acre parcel of land – cost of due diligence and survey status (Memo Sotomayor, Economic Development)

DECEMBER 11TH OSAB MEETING

1. Revisit options for the approximate 179 acres of land owned by the City and managed by the PSB, located south of the Northeast Master Plan, west of the Chuck Heinrich Park, and east of the Franklin Mountain State Park.

11. Adjournment

MOTION:

Motion made by Mr. Wakeem and seconded by Dr. Teschner UNANIMOUSLY CARRIED TO ADJOURN THE MEETING AT 5:03 PM.