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**ADVISORY BOARD MINUTES**  
**SPECIAL MEETING**  
**CITY DEVELOPMENT DEPARTMENT**

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Monday, October 21<sup>st</sup>, 2013, 3:00 P.M.  
1<sup>st</sup> Floor, Star Room  
City Hall, 300 N. Campbell St.

***Members Present: 7***

*Chair Katrina M. Martich, Vice-Chair Joseph Nester, Richard V. Teschner, Lois Anne Balin, Maria Teran, Pat White, Charlie S. Wakeem*

***Members Absent: 2***

*Edward Beck, Bill Addington*

***Vacancies: 0***

***City Development Department Staff:***

*Elizabeth Gibson, Lead Planner*

***Others Present:***

*Karla Nieman, Assistant City Attorney; Marci Tuck, Open Space, Trails and Parks Coordinator, Parks and Recreation*

**1. Meeting Called to Order**

*Chair Martich called the meeting to order at 3:21 p.m.*

**2. Discussion and Action:** Overview of the Open Space Master Plan and working session to update and prioritize projects and recommendations included in the Plan.

Contact: Elizabeth Gibson, [gibsonek@elpasotexas.gov](mailto:gibsonek@elpasotexas.gov)

Ms. Gibson presented an overview of the Open Space Master Plan (OSMP). During the presentation, Board members and staff discussed various projects, recommendations, implementation tools, and other points addressed in the Master Plan.

With regard to next steps, Ms. Teran recommended that at each regularly Board meeting, the OSAB be briefed and updated on two to three Open Space projects included in the OSMP.

*No further action.*

**3. Discussion:** Items for Future Agendas.

November Agenda:

1. Parks and Recreation Master Plan Overview to include an update on City-owned Open Space (i.e. acreage, location, etc.).
2. Re-prioritize Open Space Opportunities cited in the OSMP (note: following adjournment, agreed to hold off until December meeting to ensure that Marci Tuck could be present for the discussion).
3. Additional information about the UTEP-owned Davis Park (to include boundaries, adjacent property owners and land uses, and review of conditions, if any, of land conveyance from the City to UTEP).

December Agenda:

1. Prioritize Implementation Plan (note: Chair Martich recommended Board members meet with their City Reps prior to the December meeting to talk about and gain direction on some of the implementation ideas discussed in the OSMP).

Items to Provide the Board:

1. Ms. White requested a list of each of the zoning districts to include respective acronyms and definitions (the list will be uploaded to the Dropbox, "OSAB Master Plan and Other Reports").

**4. Adjournment**

**MOTION:**

*Motion made by Dr. Teschner, seconded by Ms. Balin AND UNANIMOUSLY CARRIED TO ADJOURN THE MEETING AT 5:28 P.M.*