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**ADVISORY BOARD MINUTES**  
**CITY DEVELOPMENT DEPARTMENT**

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Wednesday, November 6, 2013, 3:00 P.M.  
1<sup>st</sup> Floor, Star Conference Room  
City Hall, 300 N. Campbell St.

**Members Present: 7**

*Chair Katrina M. Martich, Vice-Chair Joseph Nester, Edward Beck, Richard V. Teschner, Charlie S. Wakeem, Lois Anne Balin (3:31 p.m.), Pat White (3:28.p.m.)*

**Members Absent: 2**

*Bill Addington, Maria Teran*

**Vacancies: 0**

**City Development Department Staff:**

*Elizabeth Gibson, Lead Planner, Long Range; Kimberly Forsyth, Lead Planner, Subdivisions*

**Others Present:**

*Karla Nieman, Assistant City Attorney; Marci Tuck, Open Space, Trails and Parks Coordinator, Parks and Recreation; Rudy Valdez, EPWU-PSB*

**1. Meeting Called to Order**

*Chair Martich called the meeting to order at 3:03 p.m.*

**2. Call to the Public** (items not listed on the agenda)

*None.*

**3. Discussion and Action**

- a. Approval of Minutes: October 9<sup>th</sup>, 2013.

*Chair Martich asked Board Members if they had any additions, corrections, and/or revisions. There were none.*

**ACTION:**

*Motion made by Dr. Teschner, seconded by Mr. Wakeem and **UNANIMOUSLY CARRIED TO APPROVE THE MINUTES FOR OCTOBER 9, 2013.***

- b. Approval of Minutes: October 21<sup>st</sup>, 2013.

*Chair Martich asked Board Members if they had any additions, corrections, and/or revisions. There were none.*

**ACTION:**

*Motion made by Dr. Teschner, seconded by Mr. Wakeem and **UNANIMOUSLY CARRIED TO APPROVE THE MINUTES FOR OCTOBER 21, 2013.***

c. Changes to the Agenda.

*None.*

4. **Presentation and Discussion:** Overview of the Parks Master Plan, with special attention to Chapter 7 “Trails and Open Space Issues and Recommendations”.

Contact: Marci Tuck, [tuckmj@elpasotexas.gov](mailto:tuckmj@elpasotexas.gov)

Ms. Marci Tuck gave a presentation regarding the Parks Master Plan (*draft*) and distributed a list of basin, linear park, and trails and trailhead locations and acreage to the Board.

Chair Martich, Vice-Chair Nester and Board Members Wakeem, Teschner and Beck commented.

A request was made to provide the Board with detail regarding the meaning of “Open Space” as defined in the Parks Master Plan, as well as the provision of a figure summarizing the ratio of open space acreage to the City’s population.

5. **Discussion and Action:** Quarterly report from Planning Division, Subdivisions Section regarding land studies and plats approved in the Mountain and Hillside Development areas.

Contact: Kimberly Forsyth, [forsythkl@elpasotexas.gov](mailto:forsythkl@elpasotexas.gov)

Ms. Kimberly Forsyth reported on two subdivisions approved by the City Plan Commission, located within the Mountain and/or Hillside Development areas.

Vice-Chair Nester, Chair Martich and Board Member Wakeem commented.

**NO ACTION WAS TAKEN.**

6. **Update:** Progress of due diligence process associated with the land donation of Tract AB 2732, J.A. Friedenbloom Survey No. 130, to include estimated cost of such due diligence and status of the accompanying Metes and Bounds Survey.

Contact: Memo Sotomayor, [sotomayogr@elpasotexas.gov](mailto:sotomayogr@elpasotexas.gov)

Ms. Elizabeth Gibson updated the Board regarding the status of the Metes and Bounds Survey and the progress of the due diligence process associated with the land donation of Tract AB 2732, J.A. Friedenbloom Survey No. 130, to include estimated cost of such due diligence.

Chair Martich, Vice-Chair Nester and Board Members Wakeem and Teschner commented.

The Board requested that the regularly scheduled December meeting include an update on the due diligence process, as well as the opportunity to take action if necessary.

7. **Update and Discussion:** Status of the Palisades Trailhead access improvements.

Contact: Elizabeth Gibson, [gibsonnek@elpasotexas.gov](mailto:gibsonnek@elpasotexas.gov)

Ms. Elizabeth Gibson provided information regarding the Palisades Design Charette that would be held Monday, November 18<sup>th</sup> from 7 pm to 9 pm at the Mesita Elementary School auditorium.

Chair Martich, Vice-Chair Nester and Board Members Wakeem, Teschner, Beck, White, and Balin commented.

8. **Presentation and Discussion:** A closer look at Davis Park to include boundaries of the park, surrounding property owners and land uses, and conditions of land transfer from the City to UTEP.

Contact: Elizabeth Gibson, [gibsonnek@elpasotexas.gov](mailto:gibsonnek@elpasotexas.gov)

Ms. Elizabeth Gibson gave a presentation and responded to comments from Board Members.

Chair Martich, Vice-Chair Nester and Board Members Teschner, Wakeem, Balin, and Beck commented.

Chair Martich suggested that the subject of Davis Park and specifically, public access to the Park be revisited as an action item during a future Open Space Advisory Board meeting.

**9. Discussion:** Items for Future Agendas.

**DECEMBER 11<sup>TH</sup> OSAB MEETING**

1. Review the 2014 OSAB meeting schedule.
2. Consider the re-prioritization of the 18 projects listed on the 2012 Open Space Advisory Board's project list.
3. Revisit options for the approximate 179 acres of land owned by the City and managed by the PSB, located south of the Northeast Master Plan, west of the Chuck Heinrich Park, and east of the Franklin Mountain State Park.
4. Progress of due diligence process associated with the land donation of Tract AB 2732, J.A. Friedenbloom Survey No. 130, to include estimated cost of such due diligence and status of the accompanying Metes and Bounds Survey. *Chair Martich requested this item be posted as an action item.*

**JANUARY 2014 OSAB MEETING**

1. A cursory review of Open Space opportunities for acquisition using the 2012 Quality of Life Bond funds by Liza Ramirez-Tobias, Capital Assets Manager, Parks and Recreation Department.
2. A status update on the Palisades Design Charrette.

**10. Adjournment**

**MOTION:**

*Motion made by Mr. Teschner and seconded by Mr. Beck and **UNANIMOUSLY CARRIED TO ADJOURN THE MEETING at 4:46 pm.***