

# 38<sup>th</sup> Year Public Services RFP Process

## Summary of Proposed Changes

### Documents:

1. Letter of Intent format: No major changes
2. Application format: Penalty added for poor performance
3. Application Review scoring format: No major changes
4. Presentation Review scoring: Discontinued

### Review Process:

1. CD staff will perform a thorough review for eligibility, completeness and content. The content review will be performed using the Application Review Score Sheet.
2. Those proposals which are found to be eligible, complete, and meet a minimum passing score of 70 will be permitted to advance in the process.
3. CD Steering Committee will be provided copies of the Reviewer's packets for each proposal that passes initial review, but will not be asked to score the proposals.
4. Members of each collaborative will share copies of their Reviewer's packets with one another, but they will not be asked to score the proposals.

### Collaborative Structure and Allocations:

Collaboratives and Set-Asides	Ratio
Children and Youth Services Collaborative less the following non-competitive set-asides -Parks Sun Country \$65,000 -Parks Neighborhood Youth Outreach \$30,000	30%
Services to Seniors and Persons with Disabilities Collaborative less the following competitive and non-competitive set-asides -Parks Disability Exercise Program \$30,000 (non-competitive) -Accessible Rental Units Database \$50,000 (competitive)	24%
Homeless, Emergency Shelter and Housing Services Collaborative less the following competitive set-aside -First Time Homebuyer Program \$30,000	21%
Medical and Mental Health Collaborative	25%
Less the following competitive set-aside -Job Training and Education \$30,000	100%

### Application Rules:

For the most part will remain unchanged, however the new rule limiting each agency to a single application in each collaborative will be dropped. The minimum grant amount is increased to \$30,000 and the cap of \$70,000 is removed.

### Collaborative Descriptions:

The City Council Priorities will be revised to include child care under Children and Youth.

### Collaborative Budget Recommendations:

The four CD collaboratives will meet as they have in the past to review, discuss and develop a recommended budget for those projects which passed the staff review process.

### Steering Committee Budget Recommendations:

Steering Committee will meet as they have in the past. One meeting to review the budgets for all the collaboratives, with supplementary meetings for each collaborative and to hear appeals scheduled as needed.