



CITY OF EL PASO BID TABULATION FORM



Project Name: MAILING SERVICES (RE-BID)

Solicitation #: 2016-1002

Bid Opening Date: JUNE 29, 2016

Department: MUNICIPAL COURT

	GO-DIRECT MAIL MARKETING, INC EL PASO, TX	
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ITEM NO.	DESCRIPTION <small>Mailing Services to include encoding and pickup once a day (Presorted/First Class Mail)</small>	EST. MONTHLY QTY		UNIT PRICE (B)	MONTHLY TOTAL (C)	ANNUAL TOTAL (D)	3 YEAR TOTAL (E)	UNIT PRICE (B)	MONTHLY TOTAL (C)	ANNUAL TOTAL (D)	3 YEAR TOTAL (E)
		MIN	MAX (A)								
1.	MAILING SERVICES TO INCLUDE ENCODING AND PICKUP ONCE A DAY (Presorted / First Class Mail)	35,000	55,000	\$0.489 <small>per each</small>	\$26,895.00	\$322,740.00	\$968,220.00	\$0.00	\$0.00	\$0.00	\$0.00
2.	POSTCARDS PRINTED BY THE VENDOR, w/POSTAGE AFFIXED AND MAILED	3,000	6,000	\$0.34 <small>per each</small>	\$2,040.00	\$24,480.00	\$73,440.00	\$0.00	\$0.00	\$0.00	\$0.00
*LETTERS ARE TO BE INSERTED BY VENDOR INTO WINDOW ENVELOPES w/POSTAGE AFFIXED AND MAILED		GRAND TOTAL - ITEMS 1 & 2					\$1,041,660.00				

<p><u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u></p> <p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p> <p>TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:</p> <p>NO OPTION OFFERED</p>	<p><input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
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PAYMENT TERMS:	NET - 30 DAYS	
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BIDS SOLICITED: 6 LOCAL BIDS SOLICITED: 6 BIDS RECEIVED: 1 LOCAL BIDS RECEIVED: 1 NO BID: 0

NOTE: This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.
The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: _____/s/_____

DATE: 7/5/16