



CITY OF EL PASO BID TABULATION FORM



Project Name: MAILING SERVICES
Bid Opening Date: MAY 11, 2016

Solicitation #: 2016-781
Department: MUNICIPAL COURT

				GO DIRECT MAIL MARKETING EL PASO, TX					
ITEM NO.	DESCRIPTION <small>Mailing Services to include encoding and pickup once a day (Presorted/First Class Mail)</small>	ESTIMATED MONTHLY QUANTITY		UNIT PRICE (B)	ANNUAL TOTAL (A x B = C)	3-YR TOTAL (C x 3 YRS)	UNIT PRICE (B)	ANNUAL TOTAL (A x B = C)	3-YR TOTAL (C x 3 YRS)
		MIN	MAX (A)						
1.	ENVELOPES & POSTCARDS PRINTED BY THE MUNICIPAL COURT	35,000	55,000	\$0.04	\$2,200.00	\$6,600.00 <small>BIDDER'S PRICE \$79,200.00</small>		\$0.00	\$0.00
2.	POSTCARDS PRINTED BY THE VENDOR, POSTAGE AFFIXED AND MAILED	3,000	6,000	\$0.45	\$2,700.00	\$8,100.00 <small>BIDDER'S PRICE \$97,200.00</small>		\$0.00	\$0.00
GRAND TOTAL - ITEMS 1 & 2					\$14,700.00 <small>BIDDER'S PRICE \$176,400.00</small>			\$0.00	
<u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u> THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND. BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:									
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:				<input checked="" type="checkbox"/>			<input type="checkbox"/>		
NO OPTION OFFERED				<input type="checkbox"/>			<input type="checkbox"/>		
PAYMENT TERMS:				___% - 30 DAYS					
BIDS SOLICITED: 6 LOCAL BIDS SOLICITED: 6 BIDS RECEIVED: 1 LOCAL BIDS RECEIVED: 1 NO BID: 0									

NOTE: This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee. The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: _____/s/_____

DATE: _____5/12/16_____